

GOVERNANCE, RISK & AUDIT COMMITTEE 2 December 2025 – OUTCOMES & ACTIONS LIST

MINUTE NO.	ACTION OPENED	AGENDA ITEM AND ACTION	ACTIONED BY	DEADLINE	ACTION CLOSED
40		GOVERNANCE, RISK AND AUDIT COMMITTEE UPDATE AND ACTION LIST			
	Dec 2024	Actions flagged as still outstanding: The Performance Manager to discuss with the responsible Officer the lack of property assessments and the Committee to be updated on appropriate Property assessments.	ADFA	ASAP	02/02/2026: ADFA kindly provided answers to asset inspections, but action was more on property assessments linked to Local Plan. Discussed with Chair. May need the Committee to consider reviewing and possibly downgrading.
42		INTERNAL AUDIT PROGRESS & FOLLOW UP REPORT			
	Dec 2025	To update the Licensing Policy by March 2026.	DSD	By next meeting (March 2026)	
45		CIVIL CONTINGENCIES UPDATE			
	Dec 2025	Resilience Manager to check with their new contact where they are with the increased level to field fire risk and community fire risk.	RM	ASAP	11/01/2026: Resilience Manager notified us of a new contact: Station Manager: Mark Duff-Dick,

					mark.duff-dick@norfolk.gov.uk No further details
46		CORPORATE RISK REGISTER			
	Dec 2025	<p>Independent Person to write in with suggestions that might help going forward with the risk register. This will be shared with the Committee upon receipt by the DSGO.</p> <p>The DSD to ask relevant Officer to revisit the risk for the Local Plan and the expected delivery of 'x' number of houses per year. Currently at Amber.</p>	<p>DSGO</p> <p>DSD</p>	<p>ASAP</p> <p>By next meeting (March 2026)</p>	<p>09/01/2026: Assistant Director of Planning gave an update: Emailed Committee. Final answer expected before next meeting</p> <p>02/02/2026: CLT reviewing as part of the Risk Register.</p>
49		GOVERNANCE, RISK & AUDIT COMMITTEE WORK PROGRAMME			
	Mar 2025	Self- assessment – to confirm when this will take place	HIA	Second part of CIPFA Self-Assessment to be completed at March 2026 meeting	March 2025